

CREDIT BY NON-TRADITIONAL MEANS

Credit by Articulation, Professional Certification, Examination, and Experiential Learning

The Office of the Registrar assists students seeking credit by nontraditional means. This type of credit is earned through an evaluation process of prior experiences, certifications or through formal examinations. Credit earned through nontraditional means can be sought by any student or faculty member who can quantify competence in the course(s) for which they seek credit upon completion of a formal evaluation or examination. The student will be required to pay tuition and fees at the Bursar's office for classes that he/she qualifies to received credit for.

Credit by Articulation

Credit by Articulation is awarded to students for approved courses completed while the student is still in high school or up to a year after high school graduation. The credit is limited to vocational-technical courses applicable to an Associate of Applied Science degree or a Certificate program. The high school must have an articulation agreement with LC in order for the courses to be eligible for college credit. Students may receive credit for vocational-technical courses completed at the high school through articulation agreements between the high school and LC.

Credit by Professional Certification

A student who has been certified by a State Agency for a specific vocation may receive Credit by Certification even though he/she has not earned the college credit. To receive the credit, the student must make a written petition to the department chair. The department chair of the specific vocational area must determine if the student meets the requirements for such credit prior to granting it. If the department chair determines the student meets the requirements, a written recommendation is made to the appropriate Dean. The request is forwarded to the Provost / Vice-President of Academic Affairs for final approval. If approved, the Provost / Vice-President of Academic Affairs sends the credit recommendations to the Office of the Registrar for processing.

Credit by Examination

Laredo College acknowledges that some students may have mastered college-level subjects prior to enrollment in college and therefore provides testing and credit programs to validate such learning. The College Level Examination Program (CLEP), Advanced Placement (AP) Program, and the Local Spanish Exam may be used for awarding credit by examination. To register for the CLEP exam go online to: <http://clep.collegeboard.org>

A maximum of one-half of a two-year degree requirement may be earned through credit by examination programs. A student may attempt a specific exam only once during a three-month period. Credit by Examination is granted under the following conditions:

- The required examination fee has been paid. The examination fee is assessed when the exam is administered.
- CLEP Credit or Grade is awarded if the student enrolls for the current semester in which they are attempting to add their score, and has paid tuition and fees for the current semester.
- Students must notify the Office of the Registrar and Admissions, if he/she wishes to have the course credit earned placed on his/her transcript by completing Permission to Post form,

- Effective June 13, 2005 LC resumed awarding a letter grade for the CLEP Spanish Language Exam as follows: 50-59 "C" or credit "CR"; 60-67 "B"; 68-80 "A". For all other CLEP Examinations you will receive credit "CR" for the course(s).
- It is the student's responsibility to submit CLEP testing documentation to the Office of the Registrar and Admissions for either Credit or Grade prior to the end of the semester in which they took the exam in. CLEP scores will not be added for a previous term if scores are submitted after the last day of the semester in which they took the exam and scores will not be added for a semester the student did not attend.

Laredo College grants course credit for areas indicated below.

| CLEP Examinations | LC Equivalent Course |
|--|---|
| Business | |
| Business Law, Introductory | BUSI 2301 |
| Composition & Literature | |
| American Literature | ENGL 2327 & ENGL 2328 |
| English Composition w/ Essay | ENGL 1301 |
| English Literature | ENGL 2322 & ENGL 2323 Or ENGL 2332 & ENGL 2333 |
| Foreign Language | |
| French Language | FREN 1411 & FREN 1412 |
| Spanish Language | SPAN 1411 & SPAN 1412 |
| Science & Mathematics | |
| College Algebra | MATH 1314 |
| Biology | BIOL 1308 BIOL 1108 Biology for Non-Science Majors I Laboratory (1-0-2) & BIOL 1309 Biology for Non-Science Majors II CORE (3-3-0) BIOL 1109 Biology for Science Majors II Laboratory (1-0-2) |
| Calculus | MATH 2413 & MATH 2414 |
| Chemistry | CHEM 1311 CHEM 1111 General Chemistry I Laboratory (1-0-3) |
| Precalculus | MATH 2412 |
| Social Sciences & History | |
| American Government | GOVT 2305 |
| History of the United States I: Early Colonization to 1877 | HIST 1301 |
| History of the United States II: 1865 to the Present | HIST 1302 |
| Lifespan and Development | PSYC 2314 |
| Macroeconomics, Principles of | ECON 2301 |
| Microeconomics, Principles of | ECON 2302 |
| Psychology, General | PSYC 2301 |
| Sociology, Introductory | SOCI 1301 |

Advanced Placement (AP) Program

Students participating in the College Board Advanced Placement Program must submit a copy of their official AP scores to the Assessment Center for evaluation. AP exams are administered in high school. Only scores of three (3) or higher will be considered for college credit.

Laredo College grants college credit for areas indicated below.

| AP Examinations | LC Equivalent Course |
|------------------------------------|--|
| Biology | BIOL 1306 and BIOL 1106 BIOL 1307 and BIOL 1107 |
| Chemistry | CHEM 1311 and CHEM 1111 CHEM 1312 and CHEM 1112 |
| Economics, Macro | ECON 2301 |
| Economics, Micro | ECON 2302 |
| English Language and Composition | ENGL 1301 ENGL 1302 |
| English Literature and Composition | ENGL 2322 ENGL 2323 ENGL 2326 ENGL 2327 ENGL 2328 ENGL 2332 ENGL 2333 ENGL 2351 |
| French Language | FREN 1411 FREN 1412 |
| Government and Politics | GOVT 2305 |
| History of Art | ARTS 1303 ARTS 1304 |
| History, United States | HIST 1301 HIST 1302 |
| Mathematics, Calculus AB | MATH 2413 |
| Mathematics, Calculus BC | MATH 2413 and MATH 2414 |
| Music Theory | MUSI 1301 |
| Physics B | PHYS 1301 and PHYS 1101 PHYS 1302 and PHYS 1102 |
| Physics C, Mechanics | PHYS 1301 and PHYS 1101 PHYS 2325 and PHYS 2125 |
| Physics C, Electricity & Magnetism | PHYS 1302 and PHYS 1102 PHYS 2326 and PHYS 2126 |
| Psychology | PSYC 2301 |
| Spanish Language | SPAN 1411 and SPAN 1412 |
| Spanish Literature | SPAN 2321 and SPAN 2322 |
| Statistics | MATH 1342 |
| Studio Art, Drawing Portfolio | ARTS 1316 |
| Studio Art, General Portfolio | ARTS 1311 |

semester credit hours or other course credit that the institution will grant to a student who successfully completes the diploma program.

Any six-hour sequence of Sophomore Literature may be selected.

Credit by Experiential Learning - Military Credit

Experiences or credits earned in the Armed Services are evaluated as per the recommendations of the ACE (American Council on Education) Military Guide (Guide to Evaluation of Educational Experiences in the Armed Services). To receive credit, the student must work through the Office of the Registrar who in turn will work with the respective department chair/instructor for which credit is sought. The department chair of the specific area must determine if the student meets the requirements for such credit prior to granting it.

International Baccalaureate Diploma Program

Students participating in the International Baccalaureate Diploma Program (IBD) must submit their IBD transcript to the Office of the Registrar. Laredo College will identify the specific course credit or other academic requirements of the institution, including the number of