

MEDICAL ASSISTANT, CERTIFICATE I

Plan of Study

Course	Title	Hours
Prerequisite Semester		
MDCA 1313	Medical Terminology	3
MDCA 1409	Anatomy and Physiology for Medical Assistants ¹	4
Hours		7
First Semester		
MDCA 1310	Medical Assistant Interpersonal Communication Skills	3
MDCA 1321	Administrative Procedures	3
MDCA 1343	Medical Insurance	3
MDCA 1160	Clinical I - Medical/Clinical Assistant ^{**}	1
HPRS 1204	Basic Health Profession Skills	2
Hours		12
Second Semester		
MDCA 1302	Human Disease Pathophysiology	3
MDCA 1305	Medical Law and Ethics	3
MDCA 1417	Procedures in a Clinical Setting	4
MDCA 1161	Clinical II - Medical/Clinical Assistant ^{**}	1
HPRS 1210	Introduction to Pharmacology	2
Hours		13
Total Hours		32

NOTE: A grade of "C" or better must be maintained in all coursework to progress in the curriculum.

¹ Completion of BIOL 2301, BIOL 2101, & BIOL 2302, BIOL 2102 will satisfy the requirement.

****Clinical Education:** Students gain real-world experiences through their clinical rotations. Each clinical site provides a coordinated and supervised rotation under the supervision of assigned clinical preceptors and the designated clinical instructor for the MA program. Students are required to train in both front and back medical office settings. Applicants should be aware that they will be required to work with patients and family members who may primarily speak Spanish.