

MRMT - MEDICAL OFFICE

MRMT 1307 Medical Transcription I 3 Credit Hours (2 Lec, 3 Lab)

Fundamentals of medical transcription with hands-on experience in transcribing physician dictation including basic reports such as history and physicals, discharge summaries, consultations, operative reports, and other medical reports. Utilizes transcribing and information processing equipment compatible with industry standards. Designed to develop speed and accuracy. End-of-Course Outcomes: Describe the importance of confidentiality in medical records; explain the purpose and content of medical records; perform accurate transcription of actual physician dictation with the aid of reference materials; demonstrate development of proofreading and editing skills; and demonstrate increased speed and productivity. Prerequisite: MDCA 1313, MDCA 1409, and ITSC 1409.

Course Type: Technical/Vocational Course

MRMT 2333 Medical Transcription II 3 Credit Hours (2 Lec, 3 Lab)

Course Type: Technical/Vocational Course