

HITT - MEDICAL OFFICE

HITT 1002 The Culture of Health Care 3.2-8 Credit Hours (32 to 80 Lec)

HITT 1005 Medical Terminology I 3.2-9.6 Credit Hours (32 to 96 Lec)

HITT 1008 Health Management Information Systems 1.6-4.8 Credit Hours (16 to 48 Lec)

HITT 1009 Introduction to Health Information 1.6-4.8 Credit Hours (16 to 48 Lec)

HITT 1013 Coding and Insurance 4.8-9.6 Credit Hours (48 to 96 Lec)

HITT 1205 Medical Terminology I 2 Credit Hours (2 Lec)

Study of word origin and structure through the introduction of prefixes, suffixes, root words, plurals, abbreviations and symbols, surgical procedures, medical specialties, and diagnostic procedures. End-of-Course Outcomes: Identify, pronounce, and spell medical terms; use terms in context; build and analyze medical terms; and use medical references as resource tools.

Course Type: Technical/Vocational Course

HITT 1301 Health Data Content and Structure 3 Credit Hours (3 Lec, 1 Lab)

Introduction to systems and processes for collecting, maintaining, and disseminating primary and secondary health related information including content of health record, documentation requirements, registries, indices, licensing, regulatory agencies, forms, and screens. End-of-Course Outcomes: Analyze health record content; describe health information management department function and purpose; differentiate the various types of health care facilities and their records; and identify the various licensing and regulatory agencies in the healthcare industry. Prerequisite: Acceptance into the Coding Certificate Program or AAS MA Program. MDCA 1409, MDCA 1313, POFI 1401 Co-requisite: HITT 1441, Course Type: Technical/Vocational Course

HITT 1341 Coding and Classification Systems 3 Credit Hours (2 Lec, 3 Lab)

Fundamentals of coding rules, conventions, and guidelines using clinical classification systems.

Course Type: Technical/Vocational Course

HITT 1342 Ambulatory Coding 3 Credit Hours (3 Lec, 1 Lab)

Fundamentals of ambulatory coding rules, conventions, and guidelines.

Course Type: Technical/Vocational Course

HITT 1441 Coding and Classification Systems 4 Credit Hours (3 Lec, 2 Lab)

Basic coding rules, conventions, and guidelines using clinical classification systems. End-of-Course Outcomes: Apply nomenclatures and classification systems and assign codes. Prerequisite: Acceptance into the Coding Certificate Program or AAS MA Program. MDCA 1409, MDCA 1313, POFI 1401 Co-requisite: HITT 1301

Course Type: Technical/Vocational Course

HITT 2266 Practicum Health Information Medical Records Technology Technician 2 Credit Hours (0 Lec, 14 Lab)

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. End-of-Course Outcomes: As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry. Prerequisites: Completion of all other Courses in Coding Certificate Curriculum Course Type: Practicum Course, Technical/Vocational Course

HITT 2335 Coding and Reimbursement Methodologies 3 Credit Hours (2 Lec, 3 Lab)

Advanced coding techniques with emphasis on case studies, health records, and federal regulations regarding prospective payment systems and methods of reimbursement.

Course Type: Technical/Vocational Course

HITT 2346 Advanced Medical Coding 3 Credit Hours (3 Lec, 1 Lab)

Advanced concepts of ICD and CPT coding rules, conventions, and guidelines in complex case studies. Investigation of government regulations and changes in health care reporting.

Course Type: Technical/Vocational Course